

JEANNE SAUVÉ CATHOLIC SCHOOL ADVISORY COUNCIL

School Library
Jeanne Sauvé Catholic School
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Principal: Aideen Moss
Vice-Principal: Jen Keene
CSAC Chair: Scott Bell



Agenda ~ November 14, 2019 ~ 6:00pm

1. Welcome and Prayer: 6:05pm
2. Call to Order & Recording of Attendance: 6:05pm
In attendance: Mariana Diez de Bonilla , Morgan Kneider, Diana Bordman, Heather Rees, Jessica Drennan, Delia Brander, Mary Ellen Nelson, Annie Arseneau, Pip Penrose-Young, Francoise Wienecke, Scott Bell, Aideen Moss, Jennifer Keene, Marloes Aitcheson
Regrets: Kate Beath, Sarah Vollmer, Angela Fawcett, Marianne Braca, Jen Houben,
3. Approval of Agenda:
Diana motions to approve the agenda., Jessica seconds this motion.;All in favour, passed.
4. Approval of Minutes from Sept. 17, 2019 meeting.
Francoise motions to approve minutes., Diana seconds this motion.; All in favour, passed.
5. Approval for disposal of election ballots
Pip motions to approve disposal of election ballots., Mary Ellen seconds this motion.; All in favour, passed.
6. Financial Report & Approval of Financial Report 6:15pm
CSAC account has \$34, 928.20, \$17, 243 is ear marked for Makers Space
Redirect school lunch and milk money back to the school's discretion and to school generated funds.
School generated funds can help pay for things such as, excursions for students in need, daily needs (i.e balls on the yard), funds that go back to the use of the students. School generated funds can also pay for standing funds, such as the St. Andre Bessette fund. Currently, looking at the opportunity to attend St. Michael's play, Footloose.
Hot lunches and milk in the past has generated approx. \$13,000
CSAC fundraises and this fundraised money is put toward a fundraising goal or project.
Spirit Wear is sold at cost.
Teacher requests for the most part will come from the school's instructional fund for curriculum based needs. Other needs can come from school generated funds.
****NEW to discuss - Idea to support a school beautification account was brought forward.**
Pip motions to approve the financial report., Heather seconds this motion.; All in favour, passed.
6. Student Parliament Report & Business Arising from Report - Gillian Hachler (absent) 6:28pm
Organized the Halloween activities, parade and haunted house.
Focused on Advent activities going forward now.
Organizing a Bake Sale for the St. Andre Bessette fund on Parent Teacher Interview night.
7. Principal's Report & Business Arising from Report ~ Aideen 6:30pm
Student achievement - progress reports go home Fri. Nov. 15.
Parent Teacher Interviews are Thurs. Nov. 21 - starting at 3:30pm, they are 10 minutes in length.
- these interviews are to discuss student learning to date

- forming next steps with parent, teacher and student.

PD DAY last Friday - school improvement plan was the focus for staff.

- key focus on our Catholic School community, in a French immersion program, and student's metacognitive needs.

- improving French oral communication - focus of "I can take risks speaking French."

- Papa Cheikh, our French Language Assistant, encouraging students to speak French outside of the classroom.

Idea of a Welcome reception for Papa at the Livery - Aideen spoke with Annie Arseneau about this idea.

School Improvement Plan for Student Achievement (SIPSA) - self regulation is the focus.

- students understanding themselves as a learning, calming strategies, using mindfulness

- mind up curriculum available to our teachers

- Book called, 'Self Regulation' Dr. Stuart Shanker suggested as an idea for a parent book study to go along with what the staff are focussing on for self regulation.

- Book called, 'Fostering Resilient Learners', will be the book study among the staff for the new year.

There are two sacrament groups under way, Reconciliation and Confirmation.

Partnership with our Parish - the retreats that our parish offers is very unique to our schools locally.

- parents, grandparents or other individuals are needed as chaperones for these retreats, excursions, and school masses.

Calling all Three Year olds - held next Wednesday. 20 registered right now.

- the decisions for next school year are made in March, if anyone is thinking of registering at Jeanne Sauvé they should do so before then. Budgets and staffing are determined at this time also.

System volleyball was successful. Borden ball will be coming up next in January.

Advent coming up with celebrations going on throughout the school. - Para liturgy, advent mass, Christmas concert (last week of school before break), St. Michael's band (Dec 11), Jeremy Fisher (guitar workshop for Gr 7/8, concert for K-Gr3

8. Committee Reports & Business Arising from Reports 6:45pm
- i. Policy Review Committee - Scott reported
Ministry policies are from 2002. School Policies last updated in 2011.
Scott will work to review our policies compared to the Ministries.
a) Uniform Committee - Marloes will send Diana email addresses of those interested so this committee can meet.
- ii. School Culture Committee
- a) Social Hospitality - Angela Fawcett (absent)
Potluck for Parent Teacher Interviews - Grab & Go food
An email is to go out for parents to volunteer.
- b) Faith / Spirit / Parish Rep - Marianne absent
Fr. Chris is leading the Reconciliation preparations this year.
Fr. David is leading the Confirmation preparations.
Fr. Bester - retiring in the new year after 17 yrs with our parish. Celebrations will be announced.
- c) CPIC representative
- d) French Culture - Kate, Pip & Annie 7:00pm
French movie night - tentative date of Feb 21st - have the kids vote as to which movie to watch.

- offer two movies times, one for the older and one for the younger kids.

Need to purchase a license for the right to air the movie.

Options: Pay per movie \$275 each (\$550 + tax for two movies).

12 month license - \$375 - can source movie from anywhere without streaming.

12 month license - with streaming \$499 - not able to stream right from school due to firewall.

Popcorn machine - \$58 + tax to rent plus the popcorn.

Decision to go with the \$375 option to have the rights to play 2 movies.

e) Graduation - Heather

28 graduates this year, discussion around how diploma's and composites are handed out.

\$1000 requested for grad, coming from school generated funds.

iii. Safe and Healthy Schools Committee

7:20pm

a) Snack Program - Diana

Fresh fruit has been offered, with lots of interest and much less waste.

Bins are still stocked but with the fresh apples & fruit or snap peas being offered there is less dry snacks and waste being consumed.

b) Lunch/Milk Program - Rachel reported

Pizza and milk are going well, a few hiccups in the start, especially with the two lunch breaks now.

Milk - recycling wasn't going so well.

2 student volunteers are collecting the bottles from classrooms now and rinsing them.

Classes with extra help and a sink are working out better than those without a sink and extra help.

Plastic film that the bottles are coming in are not recyclable, causing more waste.

Mariana is helping our Eco club to find solutions to continue to reduce our consumption of waste.

- she is looking at visiting the Local Community Food Centre with the eco club also.

c) School Travel Planning - Aideen

7:40pm

Promoting our environment and an active lifestyle, the City of Stratford has hired a travel planner to look at the trends of how students are travelling to and from school.

d) Water refill station project

- possible idea that fundraised money can go to installing one or two water refill stations in the school.

- Jen will ask Holy Name what they did and Jessica will find out who installed the one at St. Mikes.

iv. Fundraising Committee - Jessica & Heather

Poinsettias for Christmas fundraiser will launch soon.

Spring Fling will be our second fundraiser for this year.

a) Playground Project

Christmas fundraiser to go toward this.

Looking at new structure for the primary aged students.

b) Learning Enhancement Project

Libraries / Learning Commons

- to add items to the library to enhance the learning commons, for example modular tables and chairs and creating more of the Makers Space concept.

Collaborative spaces are forming in the classroom.

Including teachers in the decision making process is a must.

Setting a meeting date for anyone interested to discuss further.

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| 9. | Other Business: | 8:13pm |
| | i) Set next Meeting Date February 5, 2020 | |
| 10. | Closing Prayer: Our Father | 8:16pm |
| 11. | Meeting Adjourned: **Next Meeting: Feb. 5, 2020 at 6:00pm | 8:17pm |

All CSAC meetings are held in the school library unless otherwise posted. There must be a minimum of 5 parents/council members (Chair, Vice Chair (or Co-Chairs), Treasurer, Secretary and the chair or delegate from each committee and sub-committee) there in order for voting to be able to take place.