



JEANNE SAUVÉ CATHOLIC SCHOOL ADVISORY COUNCIL

In-Person
Jeanne Sauvé Catholic School
jeannesauve@hpcdsb.ca
www.huronperthcatholic.ca/jeannesauve

8 Grange Street
Stratford, Ontario
N5A 3P6
519-273-3396/Fax: 519-273-6844

Principal: Sharon Stephens
Vice Principal: None
CSAC Chair: Sophie Stead

OCTOBER 22nd, 2025 @ 5:30 PM
Jeanne Sauvé Library

1. Welcome and Prayer: **Sharon Stephens**

Catholic School Advisory Council Prayer:

**God, the source of every good gift,
Grant us Your Spirit to guide us in our responsibilities as a School Council.
May we work together in harmony for the common good;
May we listen to one another in a spirit of genuine respect;
May we encourage and reverence one another's unique talents;
May we use the gifts of the Spirit in creative Christian leadership;
May we approach our decision-making through discernment and prayer;
May we respond effectively to the needs of the children in our care.
God of Love, May Your blessings radiate from us to others as we strive to do Your will,
We ask this through Jesus Christ, the Light of the World. Amen.**

2. Call to Order & Recording of Attendance: Sophie Stead, Sharon Stephens, Kascha McLeod, Jeremy Moore, Delia Brander, Mary Tracey, Whitney Umali, Amy Groenestege, Cynthia and Matt Kelly, Virginia Charlesworth, Abby Pottle, Evan Brotherston, Jen Massalis (Virtually)

3. Approval of Agenda

4. Approval of Minutes from Sept. 10th, 2025 - Kascha 1st and Jeremy 2nd

5. Financial Report & Approval of Financial Report

- \$21, 058 in account to date.
- Tether balls were purchased and one is already lost.
- \$3,790 – Sophie and Sharon to follow up.
- Rita's supplies for the gardens
- We need to move funds to Board Office account.

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- Kindergarten yard renovation – 3 quotes: Kascha suggests that we use St. Michael tech shop students for some of the construction due to high contractor labour costs. Kascha sees having the student work from St. Michael would help to cut the cost. Delia expresses concern about complications from the past with goals of cutting costs has actually resulted in inefficient use of space, ie. The sandbox is large and is not in use most days.
- The funds earmarked for the yard project will need to be deposited at the Board Office as the amount grows. All funds will be deposited in Trust the Board Office with the exception of some money for expenditures. Sophie suggests \$4,000 to remain for expenditures, Jeremy 1st and Kascha 2nd.

6. Principal's Report & Business Arising from Report - **Sharon Stephens**

* School-based Social Worker Nicki VanBakel speaks on mental health services provided by our board - 10 minutes.

- Board employees work in multi-tiered support system – Tier 1- mental health promotion and Tier 2 - target prevention and brief services
- PD for School Board Staff, presentations with social and emotional learning, paired with Catholic Graduate Expectations and developing skills in the classroom.
- Tier 3 is necessary for a few, smaller numbers and can do some work with that student one-on-one. Sometimes the school is not always the best place for that service and outside agencies can be referred.
- How do people get connected with school Social Worker? Teachers reach out to parents. Parents can reach out to whomever you're comfortable with at the school. Sometimes Nicki could do workshops with the whole class.
- Grade 7 & 8s are required to get mental health literacy
- Confidentiality is paramount
- After COVID junior grades were really struggling socially. Becomes preventative over time.
- Kascha asks for links to community resources on the parent engagement pages.

7. Committee Reports & Business Arising from Reports:

- a) Chair: **Sophie Stead**
- b) Vice-Chair: **Kascha McLeod**
- c) Treasurer: **Jeremy Moore**
- d) Secretary: **Ginnie Charlesworth**
- e) Teacher Rep: **Faye Hickey**
- f) Staff Reps: **Delia Brander**
- g) Student Parliament: **TBD**
- h) Policy Review Committee: **TBD**
- i) Faith/Spirit/Parish Rep: **Ginnie Charlesworth**

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All Saints Day Party at Holy Name of Mary Saturday, Nov. 1st beginning with Mass at 9am.

On Saturday, November 29 there will be a Young Adult Ministry seminar at St. Joseph's Parish Hall. Ages 18-35, 11am -2pm. Lunch and Workbook provided.

COR retreat coming up for anyone ages 16 to 21 on November 7-9.

Sacramental preparation visit avonthamescatholic.dol.ca After watching the videos on the website contact Erika at 519-271-6722 ex. 228

j) French Culture: **Sophie Stead, (assisted by: Kat Jolly,)**

- Rubix cube show happening again!
- Budget for framing the motivational posters - approval for \$500 French language signs motion by Virginia – Kascha 1st and Evan 2nd
- Trip to Toronto for French play grade 7 and 8 in lieu of Quebec trip.

k) Social Committee: **Abby Pottle**

- Open House \$316. 26 profit after expenses.
- Do we provide staff with food for parent / teacher interview night? In the past, a potluck was provided for teachers. Last year parents provided Sirkel tray and cookie trays (separate donation from CSAC). Monetary donation of \$270 total – Sirkel \$225.54 and \$44.46. What about Open House profit to be used for the staff meal? Motion to use Open House surplus every year. Jenn expresses that CPIC made it clear that funds were not meant to be used for staff.
- Jenn reports that we are not able to use council funds for the flower beds. All CCAC funds have to be used for students. Gardening club, student involvement could use the funds.
- No funds being approved by CCAC but Abby to order food.
- Kascha got a popcorn machine donated.
- Motion by Abby to approve \$300 for Shrove Tuesday - Mary 1st and Evan 2nd

l) Graduation: **Abby Pottle**

- Mary motioned to give \$1000 towards sweaters for grads. Mary 1st and Delia 2nd. Approved.

m) Safe & Healthy Schools Committee: **Kascha McLeod**

- Firefighters came for Kindergartens and grade 1s to see the truck and talk to firefighters.

i) Snack Program: **Wendy Vito**

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- Starting a Breakfast Program to begin next week, spearheaded by Krista Denham and Delia Brander in Kindergarten room.
- PC Charity \$7600 and Optimists club donated \$450/ school for clothing, outdoor gear and food. \$1800 for Student nutrition program.

ii) Lunch/Milk Program: **Eden Wilkins; Ginnie** (milk)

- Pizza and milk is live and going.
- Volunteers are in place until the New Year.
- no further food order until the New Year once we see the volunteer engagement.

n) Fundraising Committee: **Kascha McLeod**

- Rheo Thompson, Stone Town Cheese and Cozyn's Poinsettias.
- Fundraising info has gone out to families, funds for Kindergarten yard and misc.
- CPIC – classes could do small class fundraisers. All kindergarten classes could do a collaborative fundraiser.
- 4% of School Cash for fundraisers on Pizza days and class. Board pays 2% of the 4%. This was disclosed to parents when School Cash Online commenced. Do we take it out of our CCAC profits or charge more to parents? Jenn indicates that it needs to be recorded through School Cash.

o) Spirit Wear: **Mary Tracey**

- send home a form and QR code again to parents for Christmas gifts.

p) CPIC: **Kascha McLeod & Evan Brotherston**

- Heather George is our new Indigenous Studies Coordinator.
- We get a pro-grant application for \$500, what do we want to use the grant fund for this year?
- The Empower Literacy program is being offered at Jeanne Sauvé this year.

q) Parent Engagement Committee: **Evan Brotherston**

- Sharon will apply for the grant.
- 2 parent/ community events. We want to have it at the Library and offer childcare. January 2026 and later in the school year. Small cost to use the Library. Kascha suggests that the existing collaboration with the YMCA could offer us a space to use. Dante Diotallevi is the contact at the YMCA.
- IDELLO can send a speaker at no cost.

r) FB page: **Abby Pottle**

- Discussion - privacy of school events times and locations on Social Media

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8. Other Business:

**Next Meeting: January 28, 2026

9. Closing Prayer: Our Father – En Français

10. Meeting Adjourned.

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