



JEANNE SAUVÉ CATHOLIC SCHOOL ADVISORY COUNCIL

In-Person
Jeanne Sauvé Catholic School
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Principal: Sharon Stephens
Vice Principal: Paula Valcke
CSAC Chair: Scott Bell

September 12, 2023 5:30 PM
Jeanne Sauvé Library

1. Welcome and Prayer: Sharon Stephens

Catholic School Advisory Council Prayer:

God, the source of every good gift,

Grant us Your Spirit to guide us in our responsibilities as a School Council.

May we work together in harmony for the common good;

May we listen to one another in a spirit of genuine respect;

May we encourage and reverence one another's unique talents;

May we use the gifts of the Spirit in creative Christian leadership;

May we approach our decision-making through discernment and prayer;

May we respond effectively to the needs of the children in our care.

God of Love, May Your blessings radiate from us to others as we strive to do Your will,

We ask this through Jesus Christ, the Light of the World. Amen.

2. Call to Order & Recording of Attendance: Scott Bell

Sharon Stephens, Paula Valcke, Kascha McLeod, Chris Huizinga, John Hurley, Abby Pottle, Hailey Cook, Shannon Kelly, Evan Brotherston, Shaun Kelly, Mel Nelson, Mary Tracey, Kate Beath, Sophie Stead, Diana Bordman, Kat Jolly, Scott Bell, Jeremy Moore, Leah Graves, Eden Wilkins, Kevin & Nicole Lefebvre, Ginnie Charlesworth, Morgan & Jessica McWilliam. Ashley DiLabio, Martha Ntoumanidou, Kim Gilmour

3. Approval of Agenda

4. Approval of Minutes from June 13, 2023

5. Financial Report & Approval of Financial Report

6. Principal's Report & Business Arising from Report - Sharon Stephens

7. Committee Reports & Business Arising from Reports:

All CSAC meetings are held in the school library unless otherwise posted. There must be a minimum of 5 parents/council members (Chair, Vice Chair (or Co-Chairs), Treasurer, Secretary and the chair or delegate from each committee and sub-committee) there in order for voting to be able to take place.



8. Elections of Officials for CSAC Executive & Committees:

- a) Chair: Sophie Stead
- b) Vice-Chair: Jeremy Moore
- c) Treasurer: Nicole Lefebvre
- d) Secretary: Mel Nelson
- e) Teacher Rep: Mel Nelson
- f) Staff Reps: Delia Brander
- g) Student Parliament:
- h) Policy Review Committee: Paula
- i) School Culture Committee:
- j) Faith/Spirit/Parish Rep: Ginnie
- k) French Culture: Sophie Stead, Faye Brotherston, Kat Jolly
- l) Graduation: Abby Pottle,
- m) Safe & Healthy Schools Committee: Sophie Stead
- i) Snack Program: Paula Valcke, Wendy Vito
- ii) Lunch/Milk Program: Shaun Kelly, Eden Wilkins Ginnie (milk)
- n) Fundraising Committee: Kascha McLeod,
- o) Spirit Wear: Mary Tracey
- p) CPIC: Kascha McLeod & Evan Brotherston
- q) FB page: Eden Wilkins

11. Other Business: Principal Report: 250 students, 13 classrooms so class sizes are nice and small this year. We do have room to grow though and fill the classrooms. Sharon wants to bring in more French Culture. Support from the Board already in visiting (e.g. Hailey Cook, Math Coach). School Improvement Plan work in progress. Focus is on Math, Literacy (new curriculum announced by Ministry of Education just before school began). Using new UFLI program, training & resources are coming. Faith - masses & liturgies all scheduled for the rest of the year.

Equity and Inclusion committee underway. Wanting all students to feel embraced.

Open House: Wed. Sept 20 from 4:30-7. Kascha will help to organize face painters/painting, Abby volunteered to touch base with Ang Fawcett re: numbers & can do shopping. Kascha can help with scheduling volunteers. Scavenger Hunt was a hit.

Volunteer Committee: Mary Tracey

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Spring Fling: Next steps: When on CSAC you are representing the JS community. We need to ensure that when we are using any facilities, we need to follow the permit restrictions & boundaries. Please read the Code of Conduct for CSAC members found on the board website. It was suggested that we send communication to the school community underlining that we are an inclusive and welcoming community. Mme. Stephens and Mme. Valcke to have conversations with St. Mike's for future use of facility. Use PRO grant to have some kind of event/speaker here on inclusivity. (Sophie, Jeremy & Nicole willing to be a part of any in person conversations with St. Mike's)

OSBIE Insurance policies will affect what we can/cannot do for excursions, field trips etc. MUST be linked to the curriculum.

Sophie: regarding the plaque for the front garden. It's in production as well as the mount. Her husband could install it if that's allowed.

Dress Code policy review has to just be reviewed at this meeting. All policies are online at HP website.

Next Meeting Date: Wed, Oct 18 @5:30

12. Closing Prayer: Our Father

13. Meeting Adjourned: **Next Meeting:

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