



JEANNE SAUVÉ CATHOLIC SCHOOL ADVISORY COUNCIL

In-Person
Jeanne Sauvé Catholic School
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8 Grange Street
Stratford, Ontario
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Principal: Jennifer Keene
Vice Principal: Paula Valcke
CSAC Chair: Scott Bell

September 22, 2022 5:30 PM

Jeanne Sauvé Library

1. Welcome and Prayer: Jennifer Keene

2. Call to Order & Recording of Attendance:

Scott Bell, Jennifer Keene, Paula Valcke, Mary Ellen Nelson, Angela Fawcett, Sophie Stead, Virginia Charlesworth, Alanna Fitzpatrick, Jeremy Moore, Kate Beath, Jessica Drennan

Regrets: Rachel Peters, Delia Brander, Jenny Weber, John Hurley, Diana Bordman, Courtney MacIntosh, Jamie Serf

3. Approval of Agenda: Jess approves, Mel seconded

4. Approval of Minutes from May 26, 2022: Ange approves, Mel seconded

5. Financial Report & Approval of Financial Report:

- Currently \$4020.91 in CSAC account
- Julie Haefling will provide the treasurer with all financial reports.
- Fundraising is done with a plan in mind and money raised should be spent.
- There is an approval process for any fundraising that is done schoolwide - only 2 school wide initiatives are approved per year typically around Christmas time and Spring Fling.
- A class may fundraise for their own initiatives.
- Approval of Financial report: Mel approves, Ange seconded

6. Principal's Report & Business Arising from Report - Jennifer Keene

- Great start to the school year- students and staff are happy to be back
- School Masses, Liturgies and Retreats have been organized for the school year

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- We will have our first school mass on Friday morning at Immaculate Conception at 7.30. Everyone is welcome to come
- Class makeup 2022-2023: 12 Classrooms... down from 14 last year
- 2 Kindergarten classrooms, Gr. 1, Gr. ½, Gr. ⅔, Gr. 3, Gr. ⅔ x2, Gr. ⅔ x2, Gr. 7, Gr. 8
- **NEW Staff to Jeanne Sauvé:**
 - Permanent Teaching Staff: Mme Quinlan, Mme Piercey-Pereira
 - Permanent Educational Assistants: Mme Dechert, Mme Kropf
 - Contract Educational Assistant: Mme Roth (junior)
 - Permanent Daytime Custodian: Mme Priestap
 - Permanent Evening Custodian: M Herlick (is back)
- M Sebben now has a classroom for Music class
- Presently we have no Covid Protocols we have to follow- business as usual
- Extra- Curricular Activities are in full force with a Jr./ Sr. Soccer tournaments and Cross Country Running team events happening
- Terry Fox walk/run is happening next Monday- parents are encouraged to complete online donations to help raise money- our school goal is \$1000.00- we have already reached our goal
- Parent volunteers are welcomed back into our schools as long as a police check has been completed
- Google form was used this year as a way for parents to complete acknowledgement (concussion, chromebooks etc,)
- We will continue to have the 2 schedules in the school- less students in the school yard at once- less incidents occurring in our yard
 - K-Gr. 3
 - Gr. ⅔- Gr.8
- Grade 7 and 8 students have been given the green light to go out for lunch on Fridays again (obviously with parent consent)
- Requests:
 - Parent communication to staff- all communication to staff must be within the school day- communication in the evening will not be responded to until the following day
 - Possibility of using money to purchase basketball nets- our pole version basketball nets with 3 nets was taken down this summer because they were damaged and unsafe for the students to use- looking into pricing for this
 - Kindergarten B class is looking for a new couch/ chair for their classroom- the one they have been using for many years has been put into the dump- it was

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broken (sample sheet) with quotes provided- approved by CSAC to go ahead in order

- We still have a list of equipment from last year- would CSAC be open to giving us some money to support the purchases of these items- or some of the items (\$2600.00 before taxes)- on pause for now

7. Committee Reports & Business Arising from Reports:

i. Policy Review - Nothing to report

ii. School French Culture - Sophie Stead

Sophie is investigating AMDRAM vignettes with live animateurs.

She has offered to do some French storytelling.

Introduced the idea of Kids United - French songs to promote French culture. Sophie will connect with Michael Ngyuen (French monitor) to support teaching of the French songs.

Sophie would also like to introduce TikTakTok to teachers and students - program is J'apprends à lire.

iii. Faith/Spirit/Parish - Nothing to report

iv. Graduation - Nothing to report

v. Safe and Healthy Schools

Snack Program - Paula Valcke

We have received grant money from President's Choice Charity and OSNP.

Hot Lunches - we would like to bring back hot lunches. However, it is imperative that we have parents available to organize the lunches and parents on site to distribute the lunches. We have two lunch periods: 11:30 - 11:55 (J/I) and 11:55 - 12:20 (Primary). Jessica Drennan offered to reach out to different restaurants to confirm their ability to provide hot lunches according to the school schedule. We will send out a Parent Blast seeking Parent Volunteers for hot lunch days. The Parent Blast will state to email Jessica Drennan - jdrennan@hpcdsb.ca if able to support. We have agreed to start slow with 1 Thursday as a test run. From there, we will decide how often to offer hot lunches - perhaps biweekly. We will advertise for volunteers at the Open House.

8. Elections of Officials for CSAC Executive & Committees:

a) Chair - Scott Bell

b) Vice-Chair - Sophie Stead

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- c) Treasurer - Alanna Fitzpatrick
- d) Secretary - Mel Nelson
- e) Teacher Rep: Mel Nelson
- f) Staff Reps: Delia Brander
- g) Student Parliament: TBD
- h) Policy Review Committee: TBD
- i) School Culture Committee: Ange
- j) Faith/Spirit/Parish Rep: John Hurley, Ginny Charlesworth and Alanna Fitzpatrick
- k) French Culture: Sophie Stead
- l) Graduation: Ginny Charlesworth
- m) Safe & Healthy Schools Committee: Sophie Stead
- n) Snack Program: Paula Valcke
- o) Lunch Program: Jess Drennan and Sophie Stead
Milk Program: Ginny Charlesworth
- p) Fundraising Committee: Jamie Serf/Kate Beath

11. Other Business:

We discussed allocation of funds for the 3 basketball backboards, rims and nets. Kate Beath volunteered Andrew Beath to source the equipment and determine cost. Paula Valcke will send the measurements to Andrew Beath.

Motion to pre-approve \$2000 for basketball nets. We will have to re-assess anything that goes over \$2000. Kate Beath approves and Jessica Drennan seconded.

Milk Program - Ginny Charlesworth will investigate re-introduction of a milk program with Festival Dairy. Paula Valcke to send her contact information.

Next Meeting Date: October 19, 2022

12. Closing Prayer: Our Father

13. Meeting Adjourned: **Next Meeting:

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