

JEANNE SAUVÉ CATHOLIC SCHOOL ADVISORY COUNCIL

School Library
Jeanne Sauvé Catholic School
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Principal: Aideen Moss
Vice-Principal: Jennifer Keene
CSAC Chair: Scott Bell



Minutes ~ February 5th, 2020 ~ 6:00pm

1. Welcome and Prayer 6:10pm
2. Call to Order & Recording of Attendance 6:12pm
In attendance: Aideen Moss, Scott Bell, Delia Brander, Francoise Wienecke, Mary Ellen Nelson, Angela Fawcett, Stephen Patterson, Samantha McGuinness, Rachel Peters, Marianne Braca, Pip Penrose-Young, Marloes Aitcheson Regrets: Jessica Drennan, Diana Bordman, Mariana Diez deBonilla, Heather Rees.
3. Approval of Agenda
Motion made to move item #8. iii. c) up to #5 on the agenda. Samantha McGuinness from the City of Stratford, to present on School Travel Planning at the beginning of this meeting.
Angela motions to approve the agenda, Mary Ellen seconds.; all in favour, passed.
4. Approval of Minutes from Nov. 14, 2019 meeting
Mary Ellen asked about the school beautification account idea we spoke about at the last meeting, Aideen confirmed that we can reimburse for that.
Angela motions to approve the minutes, Rachel seconds.; all in favour, passed.
5. 8. iii. c) School Travel Planning - Samantha McGuinness (Facilitator, City of Stratford) 6:15pm
The School Travel Plan is an Ontario wide project.
Elementary schools are involved.
Encouraging more walking, cycling, bussing to and from school to address congestion, safety and promoting actively getting to school.
The school has formed a committee with parents and students. Coming up with an action plan.
Winter Walk Day was held today to encourage more walking to school, parents parking farther away and walking with their children. Fifty students walked to school today.
Idea to start a "Walking School Bus Route" - Parents set a meeting place and kids can meet the group to safely walk to the school together.
Bike Rodeo planned in May, 'Spring into Spring' - lots of encouragement by the committee and program for this.
Education to families about planning and organizing a bit more of their time to walk to bus stops, and for children in town to take their designated bus route already established for them.
Every Wednesday will be Walk Day over the coming months.
5. Financial Report & Approval of Financial Report - Scott 6:30pm
\$35, 524.26 in CSAC account.
\$17,243 still in Trust at the Board Office for the learning enhancement project. Therefore, \$18, 281 remaining.

Gift card fundraiser brought in approximately. \$1100.

Angela motions to approve financial report, Rachel seconds; all in favour, passed.

6. Student Parliament Report & Business Arising from Report - Nothing to report.

7. Principal's Report & Business Arising from Report - Aideen

6:35pm

Term 2 started this week.

Report cards will go home on Feb. 14th - marks and learning skills reported in Gr. 1-8. No formal interviews.

Bordenball system tournament - was held last week for the Gr. 5 & 6 students at St. Michael's. A successful day!

Basketball begins next - dependent on job sanctions.

Grade 8 Day was held last week at St. Michael's as well. Course selection begins for Grade 8 students soon.

School Improvement Plan - Teacher directed learning. Focus remains the same.

8. Committee Reports & Business Arising from Reports

6:45pm

i. Policy Review Committee

a) Uniform Committee - Aideen reported

A committee meeting was held last month.

There is a Board policy to follow in regards to dress code/uniform implementation.

A survey will go out to parents/guardians to determine whether uniforms are of interest or not.

ii. School Culture Committee

a) Social Hospitality - Angela

- Shrove Tuesday is Tuesday, Feb. 25th. An email will go out for volunteers.

With staggered lunches means we will have staggered cooking times.

Idea to enhance Shrove Tuesday with snacks through the snack program.

- Spring Fling - May 22nd is a tentative date set aside.

This is the same evening as the St. Andre Bessette Gala - we could coincide this event and have a part of the proceeds of the Silent Auction go to the fund.

b) Faith / Spirit / Parish Rep -Marianne

Sacraments are well underway.

With the three parishes amalgamating, the Transition committee is looking at new Mass

times.

A new name has also been decided for the new family of parishes.

c) French Culture - Kate, Pip & Annie

Movie night is set for Feb. 21 from 6:00-9:00pm. The license is set up and ready to go.

'Shrek' will be played for the younger group from 6:00-7:30pm.

'Alexander and the Terrible, Horrible, No Good, Very Bad Day' will play at 8:00-9:00pm for 10+. All in French with English subtitles. A Popcorn machine is reserved.



Families are to bring their own bowls for popcorn, refillable water bottles, and blankets. Setting up a DVD player and sound system to be tested ahead of the date.

- d) Graduation - Heather (absent, sent update)
Date: Monday, June 22, 2020.
Tradition of having photos of the graduates on cupcakes will need to be sourced from a new vendor this year as Vanessa Mulder is no longer doing this.
- iii. Safe and Healthy Schools Committee
 - a) Snack Program - Diana (absent, sent update)
Fresh produce is creating more waste.
Apples, oranges and bananas are simple and the school will keep to that.
Looking to work with The Local for fresh options with minimal packaging.
Idea to use Signup.com for parents to sign up to wash fruit & veggies.
Mariana Diez de Bonilla (absent, sent report) - partially eaten fruit going into the digesters.
Digesters are getting full. if we apply for more funding, we could add an additional digester, however not until the spring as the ground is frozen now. Option, two parent volunteers (Rachel & Marloes), to put surplus in their composters for winter months.
 - b) Lunch/Milk Program - Rachel
Going well, so far. Some personal pizza and milk orders were delivered to the school by our vendors on a recent hot lunch day. It is difficult to navigate orders placed outside of the school cash online system. Remind parents that orders must be placed online only.
 - c) Stratford Travel Planning (see above)
 - d) Water refill station project - the idea to install 2 systems in our school is still up for discussion.
- iv. Fundraising Committee - Jessica & Heather (absent)
 - a) Playground Project - Aideen reported
Asphalt will be resurfaced this year (capital project through the Board). The Engineer is back to look at the drainage. Perhaps he can help with ideas as to where to properly place the new play structure. Looking at an accessible playground - for younger smaller children.
 - b) Learning Enhancement Project - Technology, Makerspace, Learning Commons - Aideen reported
A new resource room to be built in the library is still planned through the Board (capital project).
New tables, chairs and book shelves to replace existing furniture in the library as part of the learning enhancement project.

Aideen & Mrs. Verellen met with the Board's Learning Coordinator and picked out some pieces.

Require 40 chairs (blue) to support two classes at once and staff meetings. Approx. \$1687.

Six tables in grey, four bookcases at approximately \$998. Plus additional furniture, such as smaller pieces around the room. (not including area rugs yet)

\$10, 000 approximately for furniture to come from money held in Trust.

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| 9. | Other Business: | 7:35pm |
| | i) Set next Meeting Date for May 6, 2020 (if needed), June 10, 2020 - final meeting with 6:00pm social after. | |
| 10. | Closing Prayer: Our Father | 7:35pm |
| 11. | Meeting Adjourned | 7:45pm |

CSAC meetings are held in the school library unless otherwise posted. There must be a minimum of five parents/council members (Chair, Vice Chair (or Co-Chairs), Treasurer, Secretary and the chair or delegate from each committee and sub-committee) there in order for voting to be able to take place.