

# JEANNE SAUVÉ CATHOLIC SCHOOL ADVISORY COUNCIL

Virtual  
Jeanne Sauvé Catholic School  
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[www.huronperthcatholic.ca/jeannesauve](http://www.huronperthcatholic.ca/jeannesauve)

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Principal: Jennifer Keene  
Vice-Principal: Gaylene Hagarty  
CSAC Chair: Scott Bell



## Minutes ~ October 22, 2020 ~ 6:00pm

1. Welcome and Prayer: Jennifer Keene
2. Call to Order & Recording of Attendance: Scott Bell  
Jennifer Keene, Diana Bordman, Scott Bell, Rachel Peters, Jessica Drennan, Nicole Wordofa, Angela Fawcett, Maranda McKean, Katherine McKay, Beth Laing, Jen Weber, Marianne Braca
3. Approval of Agenda:  
Jessica Drennan motions to approve the agenda., Diana Bordman seconds this motion.; All in favour, passed.
4. Approval of Minutes from June 3, 2020 meeting.  
Angela Fawcett motions to approve minutes., Diana Bordman seconds this motion.; All in favour, passed.
5. Financial Report & Approval of Financial Report - Scott Bell  
\$2, 249 left in Trust for learning enhancement project after chairs, tables and movable book racks purchased for library.  
The school purchased 3 water bottle filling stations that were installed over the summer.  
That leaves \$8,345.08 remaining in the CSAC account.  
Diana Bordman motions to approve the financial report and Marianne Braca seconds.
6. Principal's Report & Business Arising from Report - Jennifer Keene  
Welcome to Mme. Hagerty who is our acting Vice Principal.  
Jen thanked CSAC for the funds for the water filling stations as Jeanne Sauvé is now one school with 3 schools within it.  
Three separate sections in the school, the West End, Middle End, and East End - no mixing west with east etc.  
Three school schedules -3 staggered recesses and 3 lunches staggered.  
Helping to reduce touch points - no more than 5 classes outside at one time.  
Water filling stations help to avoid cross over of students (located at the gym, main office, and end of hallway).  
Students are assigned to use one entrance per day.  
Refer to the classroom as a Cohort but within the cohort they are in mini-cohorts no larger than 6 students.  
Staff are following all protocols and guidelines.  
Essential workers (staff and employees of the board) only permitted in the school - no visitors allowed.  
Library is currently used for office space and for technology storage, Empower program and lunch area for staff  
The before and after school program is using ¼ of our gym and the other ¾ is full of surplus furniture from classrooms. Therefore, PhysEd is taking place outdoors.  
CSAC fundraising on hold for now, therefore there is no hot lunch and milk sales etc.  
Ok to do school pictures - COVID protocols in place, one section of the school at a time. No group photos.  
Adapted learning model letter went home a couple weeks ago - Cohort A (A-L) and Cohort B (M-Z).  
LMS (Google classroom or D2L) have been set up by Teachers for their classrooms. Parents need to be onboard and accessing these learning platforms now so if we have to pivot to remote learning on very short notice they are ready.  
1:1 Chrome books have been assigned to students - charging in the library, in the classroom, and others take them home.  
Halloween - Black, Orange and White Day for October 30, no costumes to be worn to school this year.

Theme week is planned next week - being creative for students with Spirit Days.

7. Committee Reports & Business Arising from Reports:

iii. Safe and Healthy Schools Committee

Snack Program ~ Diana

The program is well used throughout the school. Applied for a grant - doubling what we are getting for the same money. Diana is shopping from one company. Coupons from last year have to be used up soon.

Lunch/Milk Program ~ Rachel

Not able to run any hot lunch or milk sales at this point.

Jessica brought up the idea of Madelyn's coming in with pre-ordered meals, labelled per child and packaged up per classroom. Will visit this idea when we are able to offer the program again.

8. Elections of Officials for CSAC Executive & Committees:

a) Chair - Scott Bell willing to let his name stand as Chair.

b) Vice-Chair - vacant

c) Treasurer - Beth Laing brought her name forward for this position.

d) Secretary - Marloes Aitcheson willing to let her name stand.

e) Teacher Reps (2) - Mel Nelson

f) Staff Reps (2) - Delia Brander

g) Student Parliament - TBD - currently no staff member to help run student parliament.

h) Policy Review Committee - TBD

i) School Culture Committee - Angela Fawcett

j) Faith/Spirit/Parish Rep - Marianne Braca willing to continue in this role.

Reported that the sacraments of Confirmation & Communion were held in September. Virtual mass was held at school this month. Flock Notes - parents are encouraged to sign up to receive bulletins/updates from the Parish.

k) French Culture - TBD

l) Graduation - TBD

m) Safe & Healthy Schools Committee

i) Snack Program - Diana Bordman willing to continue in this role.

ii) Lunch/Milk Program - Rachel Peters willing to continue in this role.

iii) Playground Safety - The Board determines the safety of our playground structures.

n) Uniform Committee - on hold for now.

o) Fundraising Committee - Jessica Drennan will remain & Jen Weber has offered to help - on hold for now.

p) Learning Enhancements Committee - on hold

11. Other Business:

- Discussion around what can be done by this council to help celebrate, not only Halloween, but Christmas holidays. At this point, no purchased items come into the school by students (i.e. candy), however a treat could be purchased by CSAC early and handed out by staff for students on the holiday. Also ideas around decorating classroom doors and Christmas ornaments, or creating archways at each wing's entrance etc. were discussed to build school spirit.

- The office will ensure any donations for one of our JS families who lost their home to a fire will be delivered to them. Staff have given donations, gift cards and meals to the family. We keep this family in our prayers.
- Marloes motioned to add an additional \$250 to the St. Andre Bessette Fund, to bring it to \$500 this year. Marianne seconds the motion, All in favour, passed.

Next Meeting Date set for Thursday, December 3 at 6:00pm on Microsoft Teams.

12. Closing Prayer: Our Father

13. Meeting Adjourned:

**\*\*Next Meeting: Thursday, December 3 at 6:00pm**

All CSAC meetings are held in the school library unless otherwise posted. There must be a minimum of 5 parents/council members (Chair, Vice Chair (or Co-Chairs), Treasurer, Secretary and the chair or delegate from each committee and sub-committee) there in order for voting to be able to take place.