

# JEANNE SAUVÉ CATHOLIC SCHOOL ADVISORY COUNCIL

School Library  
Jeanne Sauvé Catholic School  
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[www.huronperthcatholic.ca/jeannesauve](http://www.huronperthcatholic.ca/jeannesauve)

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Principal: Aideen Moss  
Vice-Principal: Gaylene Hagarty  
CSAC Chair: TBD



## Minutes ~ September 17, 2019 ~ 6:00pm

1. Welcome and Prayer: Marianne provided a prayer from the Diocese for council to read. 6:05pm
2. Call to Order & Recording of Attendance: 6:08pm  
In attendance: Diana Bordman, Sarah Vollmer, Scott Bell, Marianne Braca, Jessica Drennan, Francoise Wienecke, Heather Rees, Kate Beath, Gaylene Hagarty, Aideen Moss, Mel Nelson, Angela Fawcett, Marloes Aitcheson  
Regrets: Delia Brander, Pip Penrose-Young, Annie Arseneau, Abby Pottle, Julie White-Roy, Rachel Peters, Jen Weber
3. Approval of Agenda:  
It was suggested to rearrange the order of the meeting this evening to present the reports for each committee first and then elect members to council.  
**Heather motions to approve the agenda., Angela seconds this motion.; All in favour, passed.**
4. Approval of Minutes from June 4, 2019 meeting.  
**Marianne motions to approve minutes., Mary Ellen seconds this motion.; All in favour, passed.**
5. Elections of CSAC Executive & Committee Members - moved to end of the minutes.
6. NEW agenda item - Leadership Team Behavioural Covenant - Marianne 6:10pm  
Marianne presented a spiritual behavioural covenant for council to read, understand and acknowledge commitment to going forward as a Catholic School Advisory Council. It was read aloud and each member signed their commitment.
7. Treasurer's Financial Report & Approval of Financial Report ~ Scott 6:15pm  
CSAC account has \$39,745.19.  
\$17, 243 - ear marked for Makers Space (guided reading tables were expensed from this).  
Therefore, \$22, 502.19 - remains in the CSAC account.  
It was encouraged by the Board for money to be spent so as not to carry such a high balance from year to year.
8. Student Parliament Report & Business Arising from Report: ~ nothing to report, elections to be held yet.
9. Principal's Report & Business Arising from Report ~ Aideen Moss 6:20pm

349 students at Jeanne Sauvé this year which brings the school at capacity.

All classes are at the capped amount.

Getting numbers and registrations in by March when decisions are made for the following year is important for families if they wish to attend Jeanne Sauvé.

Staffing - New Vice Principal will be joining us over the next few weeks. Thank you Gaylene Hagarty for standing in for the start of the year.

- Julie Haefling is joining us as our Office Administrator until Mme. Collings returns.

- Kindergarten B Krista Denham is still off, Maddie Melady (LTO) is filling in for until she returns.

- We welcome Mlle. Odile as a permanent teacher at our school, she will be teaching Gr. 3/4.

- There are 4 EA's at Jeanne Sauvé this year.

- Fr. Chris P. has joined our community of parishes. This year we will have 3 priests serve, Fr. Bester has announced his retirement.

Opening school Mass is this Thursday, Sept. 19. - require parent chaperones to walk with our classes.

EQAO results in reading showed improvement - in part due to the empower reading program??

Empower reading intervention program continues at JS for our 3rd year.

#### School Improvement Plan

- Focus is on Math - assessment as learning.
- Self Regulation - Mind up curriculum, building confidence as learners.
- French - oral communication, encourage students to be using and responding in french.
- Guided Instructional Learning tables delivered last week. Is working well into the collaboration focus.
- also seeing student led collaboration in small groups.

Waste audit report - report was good and some areas need improvement.

Food waste - compostable waste will go into the digesters.

We need to look at what we are buying - small pieces of plastic no longer acceptable as a recyclable.

Boomerang lunches introduced - sending lunches with minimal waste.

The City of Stratford has hired someone to initiate a travel plan - looking at how children are getting to school, car, bus, walk, bike etc. A survey will be conducted to gather information on how students/families are travelling to school. With high traffic, one issue is there are no crossing guards downtown. Police dept will also become involved.

Lead sampling - results came in good.

#### 10. Committee Reports & Business Arising from Reports:

6:45pm

i. Policy Review Committee ~ nothing to report.

ii. School Culture (Social / Hospitality) Committee ~ Angela

Open House - was held on Sept. 12. Reported that everything ran well.

- brought in \$481.38

- St. Mikes student volunteers helped a lot, handing out food and playing games.

- Scavenger Hunt was a great idea again and children love it.

a) Faith / Spirit / Parish Rep ~ Marianne

- Three priests currently serving 3 parishes.

- Confirmation groups have been called already.

- Retreats begin soon as well, with the Grade 4's going first.

b) French Culture ~ Kate

- looking into the logistics of hosting a French movie night. They are meeting to discuss.

c) Graduation ~ Heather

28 grads this year compared to 36 last year. Planning will begin in the new year.

d) Yearbook ~ School based yearbook committee. Teacher rep working with students.

iii. Safe and Healthy Schools Committee

a) Snack Program ~ Diana

Eco friendly options - especially keeping our recycling program and food waste in mind.

Watching sugars, sodium levels in snacks we provide. Watching for allergies and any new allergies.

Fresh items were well received last year - to continue this year.

Funding has been received and some money left from last year was used for start up this year.

- b) Lunch/Milk Program ~ Marloes  
City of Stratford no longer accepts milk cartons for recycle.  
Distributers will have to come up with something else to offer, i.e. plastic twist of cap containers.  
Aideen reported that Grantham may have 200ml bottles to offer in chocolate milk only, which is our best seller.
- c) Playground ~ lines have been repainted - 4 square, hop scotch, etc.  
No discussion of resurfacing to happen this year by the Board.  
Kindergarten yard has the sun shades installed and sod laid.
- d) Lice Committee ~ Incidents of lice are handled internally by staff. No longer require a committee.
- e) Technology Committee ~ looking at this committee and the needs surrounding it.

v. Fundraising Committee ~ Jessica & Heather

Fundraising can tie in with Playground needs.  
Looking at running a Christmas fundraiser and the Spring Fling fundraiser again with a specific goal.  
Small micro fundraisers to be held to support certain grades, i.e. Gr. 7/8 class fundraise for their trip.

5. Election of CSAC Executive & Committee positions:

7:30pm

- a) Chair - Julie White- Roy will allow her name to stand.  
Scott Bell has put his name forward.  
By anonymous vote, Scott Bell has been appointed into the Chair position.
- b) Treasurer - vacant
- c) Secretary - vacant  
Marloes Aitcheson will remain on if this role is not filled by Sept 30.
- d) Teacher Reps (2) - Francoise Wienecke & Mary Ellen Nelson as elected by their peers.
- e) Staff Reps (2) - Delia Brander & ???? as elected by their peers.
- f) Student Parliament - TBA
- g) Policy Review Committee - vacant
- h) School Culture Committee- Angela Fawcett allows her name to stand.
- i) Faith/Spirit/Parish Rep - Marianne Braca allows her name to stand.
- j) French Culture - Kate Beath, Pip Penrose-Young, & Annie Arseneau are willing to let their names stand.
- k) Graduation - Heather Rees allows her name to stand.
- l) Yearbook - OMIT - this is a school based committee run by a teacher rep and students.
- m) Safe & Healthy Schools Committee
  - i) Snack Program - Diana Bordman
  - ii) Lunch/Milk Program - vacant
  - iii) Playground Safety Committee-
- n) Uniform Committee - Julie White -Roy, Diana Bordman, Heather Rees, ,Mike Smith, Kate Beath, Annie Arseneau, Sarah Vollmer
- s) Fundraising Committee - Jessica Drennan & Heather Rees
  - i) Playground
- t) Learning Enhancements Committee (previously Technology Committee)  
Makers Spaces, Learning Commons are examples of sub committees.

**Motion to approve all positions as is made by Marianne.; Scott seconds.; All in favour, passed.**

11. Other Business: 7:00pm
- i). Idea to support a school beautification account was brought forward. Will table this at the next meeting.
  - ii) Teacher requests - To be reviewed by admin prior to requests being made of CSAC.
  - iii) Set Meeting Dates for 2019/2020 school year:  
September Meeting: Sept. 17, 2019  
November Meeting: Thurs. Nov. 14 at 6:00pm  
February Meeting: TBD  
April Meeting: TBD  
June Wrap up Meeting:TBD
12. Closing Prayer: Catholic School Advisory Prayer ~ All 7:55pm
13. Meeting Adjourned: **\*\*Next Meeting: Thursday, November 14 at 6:00pm** 8:00pm

All CSAC meetings are held in the school library unless otherwise posted. There must be a minimum of 5 parents/council members (Chair, Vice Chair (or Co-Chairs), Treasurer, Secretary and the chair or delegate from each committee and sub-committee) there in order for voting to be able to take place.